Hello

My name is Amanda Adcock, and I am the Trust Attendance and Systems Officer at OCMAT, the Trust your child's school is part of.

I would like to extend a very warm welcome to you and your family. We are delighted that you have chosen one of our schools for your child's educational journey.

My role is to work alongside our schools to provide Trust-wide support, challenge and oversight around attendance and punctuality, helping to ensure that every child has the opportunity to attend school regularly and benefit fully from their education.

Your child's school should always be your first point of contact if you have concerns about attendance, punctuality or difficulties getting your child into school. School staff and Family Liaison Officers will work with families to understand individual circumstances, offer support and identify any barriers that may be affecting attendance.

Where attendance concerns continue despite the support and interventions put in place by the school, I may become involved to provide an additional level of Trust support. This may include working alongside the school and family to review the difficulties, identify further actions and provide appropriate challenge where improvement is needed.

We understand that there can be many reasons why a child may find attending school difficult. Our approach is to listen, understand each family's circumstances and work collaboratively to remove barriers wherever possible. At the same time, we have a responsibility to ensure that every child receives their full educational entitlement and benefits from being part of their school community.

Regular attendance supports children's learning, friendships, wellbeing and sense of belonging. By identifying concerns early and working together, we can help families address concerns and work towards positive, sustainable improvements.

If you have any concerns about your child's attendance or punctuality, please speak to your child's school in the first instance. Where additional Trust involvement would be beneficial, the school will liaise with me so that we can work together to support your child and family.

We hope your child's journey with us is happy, successful and filled with opportunities to learn, grow and create wonderful memories.

Best wishes,

Amanda Adcock
trustattendance@ocmat.org.uk

